



## Community Impact Monitor

### Job Posting

**Department:** Community Impact

**Location:** Jackson, MS

**Employment Type:** Full-Time, Non-Exempt

**Salary Range:** \$49,000-\$56,000 (Based on Experience)

**Application Deadline:** Open Until Filled

### About Mississippi Food Network

The Mississippi Food Network (MFN) changes lives by fighting hunger today and feeding hope for a healthier tomorrow.

As the only Feeding America-affiliated food bank serving Mississippi, Mississippi Food Network is dedicated to ending hunger by providing food, building strategic partnerships, and delivering innovative programs that increase access to nutritious food across 56 counties in central Mississippi. Working alongside more than 430 partner agencies, volunteers, donors, and community leaders, MFN is committed to building a stronger, healthier Mississippi where no one goes hungry.

At MFN, our culture is built on collaboration, compassion, innovation, and service. Every team member plays an important role in creating lasting community impact while advancing our mission of eliminating hunger throughout our state.

### Why Join Our Team?

At Mississippi Food Network, your work has purpose. As part of our team, you'll help strengthen one of the largest hunger-relief networks in the state while building meaningful relationships with community partners who serve thousands of families every day.

We invest in our employees through professional development opportunities, a collaborative and mission-driven workplace, competitive benefits, and the opportunity to Fight Hunger, Feed Hope throughout Mississippi each day.

### Position Summary

The Community Impact Monitor supports program integrity and compliance across partner agencies and direct service programs by conducting site visits, reviewing program operations, verifying compliance

with federal and organizational standards, and supporting continuous improvement across Community Impact initiatives.

## **What You'll Do**

- Conduct on-site monitoring reviews of partner agencies and feeding programs to ensure compliance with USDA, state, and organizational requirements.
- Evaluate program operations, documentation, inventory management, and distribution practices to support program integrity and accountability.
- Provide technical assistance and guidance to partners, helping them understand compliance expectations and implement corrective actions.
- Complete monitoring reports, document findings, and maintain accurate records to support audits and regulatory reviews.
- Track corrective action plans, conduct follow-up reviews, and verify resolution of compliance findings.
- Identify compliance trends, risks, and opportunities for improvement, and share recommendations to strengthen program effectiveness.
- Serve as a liaison between partner sites and internal teams to promote communication, training, and consistent program implementation.
- Support continuous improvement efforts that enhance compliance, operational excellence, and service delivery across community programs.
- Travel regularly throughout Mississippi Food Network's 56-county service area to conduct site visits, monitoring activities, and partner support.
- Perform other duties as assigned in support of Community Impact and organizational goals.

## **Qualifications**

### **Required**

- High School Diploma or GED required.
- 1–3+ years of experience in program monitoring, compliance, field-based work, or related experience.
- Strong documentation, communication, and interpersonal skills.
- Ability to travel locally and regionally to partner sites up to 80% of the time.

### **Preferred**

- Associate's or Bachelor's degree in nonprofit management, public administration, social services, or related field preferred.
- Experience with USDA nutrition programs such as TEFAP, CSFP, CACFP, or SFSP preferred.

## **Benefits**

Mississippi Food Network offers a competitive benefits package that includes:

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Retirement Plan
- Paid Time Off
- Paid Holidays
- Professional Development Opportunities

## **Equal Opportunity Employer**

Mississippi Food Network is an Equal Opportunity Employer and is committed to creating an inclusive workplace where all employees and applicants are treated with dignity and respect. Employment decisions are made without regard to race, color, religion, sex, national origin, age, disability, veteran status, genetic information, or any other status protected by applicable federal, state, or local law.

## **How to Apply**

Interested candidates should submit:

- Resume
- Cover Letter

**Email Applications** to [humanresources@msfoodnet.org](mailto:humanresources@msfoodnet.org) with the subject line of the position for which you are applying.

**Questions?** Contact Sylvia Thomas, Director of Community Impact, at [stthomas@msfoodnet.org](mailto:stthomas@msfoodnet.org).