

**MISSISSIPPI FOOD NETWORK
CHURCH QUALIFIER LETTER**

Potential Agency Ministry
100 Any Street
Anytown, MS 00000

Any Date, Any Year

Mississippi Food Network
P.O. Box 411
Jackson, MS 39205

Dear Agency Relations Department:

I, (Pastor's name), am the Pastor and Chief Executive Officer of (church's name). I am writing to affirm that (church's name) is, in fact, a church. Furthermore, (church's name) complies with the spirit of the 14 criteria employed by the Internal Revenue Service identifying a church.

(Church's name) is incorporated under the laws of the State of Mississippi as a non-profit organization. Our Articles of Incorporation list our creed and form of worship. We are non-denominational and not affiliated with any other denomination. In addition, we have a distinct ecclesiastical form of government. We have met as a church for the past (___) years, conducting regular worship services and religious instruction at an established place of worship. We have various Sunday school classes and I, the head pastor, am an ordained minister.

Sincerely,

(Pastor's Signature)

(Print Pastor's name)
Pastor/CEO

This letter is required for churches not possessing a 501(c)(3). It is only an example. Please retype it on your own letterhead. When retyping, please fill in the items in parenthesis with the information asked for. Also insert your own pertinent information in the areas where it is appropriate. Do not forget to have your pastor sign this letter.